

MAFCEF Intermediary Grant Application to Funder

This application should be filled out by the Intermediary and provided to the Partner Funder to receive the primary grant.

Section 1: Intermediary Contact Information

Intermediary Information	
Organization Name	
Organization EIN	
Address	
City	
State	
Zip Code	
Primary Contact Information	
First Name	
Last Name	
Title	
Email	
Phone	
Address (if different from above)	
City	
State	
Zip Code	

Section 2: Information about your Recommended FCC Grantees

1. For how many FCCs are you requesting emergency relief funds? _____
2. In what cities/towns are your recommended FCCs located? [Please list all towns]
3. Please check all applicable boxes to attest that you have confirmed the following eligibility requirements. **Please provide the completed MAFCEF Intermediary Worksheet and the FCC applications as documentation:**
 - All recommended FCCs have current EEC licenses (provided) and are not on probation or facing other sanctions
 - All recommended FCCs were operating before COVID-19 closure with at least 40% private pay child care slots
4. In selecting FCCs, priority should be given to those FCCs that provide quality child care to the most vulnerable families and who have the most difficulty accessing other public and private supports. Please share with us the process you used to identify FCCs that fit that description.
5. Have you reviewed and confirmed the following supporting documentation provided by the recommended FCCs? (Check all that apply.)
 - Current EEC Family Child Care Licenses (that matches operating addresses)
 - 2018 or 2019 W-9 tax forms with EIN or SSN listed
 - Copies of current leases or mortgages (or evidence of rent or mortgage payment)
6. Please check all applicable boxes to confirm that, to the best of your knowledge, ALL of the FCCs that you have recommended:
 - Have current insurance coverage
 - Are current on all local, state, and federal taxes (and/or are under a payment plan)
 - Have conducted all relevant background checks for self and staff as required by EEC
 - Have reopened or intend to reopen

Section 3: Reporting Requirements and Communications

7. Are you prepared to collect and share reporting information as outlined in the Intermediary Post-Grant Report (due to the Partner Funder on December 15, 2020)? Yes No
8. Are you planning to prepare any press releases or other communications strategies relevant to these grants and the MAFCEF program? Yes No
 - If yes, please provide details so that we can coordinate on communications strategies

Section 4: Attestation

The Intermediary attests that:

- The Intermediary staff have supported the FCCs in understanding and completing their applications
- The Intermediary understands that they will receive 4% on top of the grant amount for each FCC as administrative compensation for their time and effort in supporting the FCCs with this grant process; and that the full amount of the grants will be distributed to the FCCs

Section 5: Required Document Submissions *(Please attach)*

- Completed Intermediary Worksheet with consolidated information collected from all FCCs
- Completed FCC applications with supporting documentation

The Applicant (Intermediary) attests that the information provided in this application is accurate and true.

Signature of Applicant: _____

Title: _____

Date: _____